



January 12, 2009

Dear Nakayoshi Gakko Families,

Attached please find the registration packet for Nakayoshi Gakko's 2009 Summer Session. The session will run for ten full days, starting Monday, June 22nd and ending Friday, July 3<sup>rd</sup>

Nakayoshi Gakko is a Japanese cultural and educational summer program for school-aged children entering grades 1 through 8. Classes are held at the Mountain View Buddhist Temple, located at 575 North Shoreline Blvd. in Mountain View.

Nakayoshi Gakko is an independent, non-profit, parent-cooperative school. As a parent co-op, parent participation is crucial. We greatly appreciate and rely upon the time and energy of our parents in order to make our program run efficiently and to create an exceptional experience for the children. Parents are required to fulfill various volunteer commitments. These are outlined in the Parent Commitment Requirements Form. We ask you to please read over these carefully because each family will be assigned to fulfill these responsibilities. If there are additional ways you are able to contribute, we invite you to please fill out and return the last page of this application package.

Please note: All returning and new students need to fill out and return registration forms and deposit checks. Forms and checks will be accepted by mail only.

Please return the enclosed application package postmarked by **February 6<sup>th</sup>**. Applications must be mailed to the registrar, **Hanako Lodder, 120 Pinta Court, Los Gatos, CA 95030**. ALL applications received postmarked after February 6<sup>th</sup> will be given less priority.

The Nakayoshi Gakko Board and school committees work hard to create a meaningful and fun summer program for our children. We look forward to meeting our new families and welcoming back our returning families for another memorable two weeks at Nakayoshi Gakko. Please contact us with questions or updates of personal information. We invite you to visit our website at: [www.nakayoshigakko.org](http://www.nakayoshigakko.org).

Sincerely,

Nakayoshi Gakko Board of Directors

Summer 2009

# Nakayoshi Gakko Registration Information

**Commitments:** Please see Parent Commitment Requirements page for further explanation.

**Dates & Time:** June 22 – July 3, 2009, 8:30 AM – 4:00 PM, Monday through Friday

**Extended Care:** 4:00 PM – 5:30 PM (Please see separate Extended Care Form)

**Location:** Mountain View Buddhist Temple (MVBT), 575 N. Shoreline Boulevard,  
Mountain View, California

**Reg. Contact:** Hanako Lodder and Kelly Tsudama, [registrar@nakayoshigakko.org](mailto:registrar@nakayoshigakko.org)

**Tuition:** \$375 per child for two week session

Please send a \$200 tuition deposit check (per child), payable to Nakayoshi Gakko when you send in your registration forms. Balance of \$175 per child is due April 13th. If the class is full, your tuition deposit check will be returned.

A 25% of tuition late fee (\$93.75) will be assessed after April 13<sup>th</sup>.

**Cancellations:** Cancellations made and confirmed by the Registrar(s) before April 13<sup>th</sup> will receive \$325 refunds (\$375 - \$50 processing fee). Cancellations made after April 13<sup>th</sup> are not refundable.

## Registration

**Process:** 1. Enrollment priority is given in the following order if the application is **postmarked before Feb. 6th:**

- Children of current Board Members
  - Children of NG Teachers
  - Returning students from the 2008 session
  - Siblings of returning students from the 2008 session
  - Mountain View Buddhist Temple members' children
  - Mountain View Buddhist Temple Dharma School students
  - New students who do not qualify for the priorities above (Lottery).
2. Please complete a separate registration form for each enrolled student.
3. Confirmation will be sent out by email by March 25th.
4. If you have any questions, please contact:  
Hanako Lodder and Kelly Tsudama, [registrar@nakayoshigakko.org](mailto:registrar@nakayoshigakko.org)  
or  
Todd Hironaka, President, [president@nakayoshigakko.org](mailto:president@nakayoshigakko.org)

# Parent Commitment Requirements

As a **parent-cooperative school**, Nakayoshi Gakko relies exclusively on its parent volunteers to support the various school programs and curriculum. Parents are **required** to assist in four main areas: (1) classroom assistance, (2) committee support, (3) pre or post maintenance preparation (4) MVBT Obon and Bazaar support. Inability to fulfill these requirements adversely affects the program and ultimately the students.

If a family fails to fulfill their commitments and has good cause as determined by the Registrars, then a fee of \$50 will be assessed, but the enrollment priority of the family's returning child(ren) will not be affected.

If a family fails to fulfill their commitments and does not have good cause as determined by the Registrars, then a fee of \$50 will be assessed AND the enrollment priority of the family's returning child(ren) will be lost. The registration of the child(ren) will be considered with the other general pool of first-time applicants.

- I. **Classroom Work:** Parents assist in the classroom **one** day per family. Work hours are from 8:15 AM to 4:15 PM. On the assigned day, parents may be asked to help teachers prepare class projects, prepare and distribute afternoon snacks, supervise children during snack and lunchtime and to clean up the classroom and other areas.
- II. **Committee Support:** Each Family serves on **one** committee.
  - **Arts & Crafts Preparation:** Prepares materials for classroom projects and special events. Duties may include cutting paper, gluing, woodworking, sewing, etc. Materials are distributed prior to the session starting (generally at parent orientation,) and projects will need to be returned before school starts. Occasionally, projects may need attention during the session, these will require overnight turnaround.
  - **Open House (Friday, July 3rd):** Assists in the preparation and execution of Open House. Duties may include pick-up and distribution of obento dinners; set-up and take down of tables, chairs, creation of classroom work display boards; and miscellaneous tasks needed to put on the Open House presentation. Bring dessert to share for OH.
  - **Publications:** Assist with school newsletter production by observing school activities and writing brief articles; take digital photographs of classes and activities; layout and photocopy. After session, compile and publish a Memory CD to include Open House pictures.
  - **Fund-raisers:** Support fund raising activities such as restaurant dinners.
- III. **Maintenance:** A family member works **one** maintenance day.
  - **Maintenance I: Open School (Saturday, June 20, 9:00 AM – Noon)**  
Clean classrooms, restrooms, kitchen, gym, set-up tables and chairs.
  - **Maintenance II: Close School (Saturday, July 4th, 9:00 AM – Noon)**  
Clean classrooms, restrooms, kitchen, gym, put away tables and chairs; pack up office supplies.
- IV. **MVBT Obon and Bazaar:** Work shift to represent Nakayoshi Gakko in Obon booth on Saturday, July 18 (4:00 PM - 10:00 PM) or Sunday, July 19 (12:00 noon to 9:00 PM). Sign-ups will be available during the first week of Nakayoshi Gakko session

All parents are required to attend the **Parents' Orientation Meeting** on, **Tuesday, May 5, 2009**. During this meeting, we will confirm family commitments, distribute the school handbook and t-shirts, introduce the teachers who will discuss classroom expectations. There will also be a brief committee meeting. The meeting will be from 7–9pm for new NG parents. Returning NG parents, please arrive at 7:30pm.

# Nakayoshi Gakko Registration Form

Please type or print clearly. Please fill out a separate form for each child.

Child's Name \_\_\_\_\_  
Last First Middle/Japanese  
Parents' Name(s) \_\_\_\_\_  
Father's Last First Mother's Last First  
Family Address \_\_\_\_\_  
Address City State/Zip Code  
E-mail Address \_\_\_\_\_  
Home Phone( ) \_\_\_\_\_ Cell Phone / ( ) \_\_\_\_\_

Birth Date: \_\_\_/\_\_\_/\_\_\_ Grade in the Fall of 2009 \_\_\_\_\_  Boy  Girl

Please check all that apply to this child:

\_\_\_ Returning student \_\_\_\_\_ MVBT/Dharma School  
\_\_\_ Sibling of returning \_\_\_\_\_ MVBT Member  
\_\_\_ Other (specify) \_\_\_\_\_

T-Shirt Size:

\_\_\_ Child Small (6-8)  
\_\_\_ Child Medium (10-12)  
\_\_\_ Child Large (14-16)  
\_\_\_ Adult (S – M – L – XL circle one)

Please be sure to include the following when you mail in your registration:

1. NG Registration Form (this page)
2. Tuition deposit (\$200 deposit due at registration)
3. NG Medical Information and Child Pick up form
4. NG Parent Commitment form
5. NG Extended Care form (if necessary)
6. Photography Release
7. Parental Consent, Release and Waiver
8. Donation form (if applicable)

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Summer 2009

# Nakayoshi Gakko

## Medical Information and Child Pick-up Form

### Medical Information

Doctor: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Dentist: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Allergies: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other pertinent medical information: \_\_\_\_\_

Date of most recent TB test/result: \_\_\_\_\_ TB Data for adult working in classroom: \_\_\_\_\_

### Emergency Information

Parent/Guardian name: \_\_\_\_\_ daytime phone: ( ) \_\_\_\_\_

Parent/Guardian name: \_\_\_\_\_ daytime phone: ( ) \_\_\_\_\_

Contact person, if parent/guardian is unavailable \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

### People authorized to take my child home

Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name: \_\_\_\_\_





# Photography Release

As parent/guardian of the below named child or children (hereinafter "Child"), I acknowledge that audio recordings may be made and/or photographs may be taken of my Child or me during participation in demonstrations, field trips, games, contests, and classes and other activities set forth in the Nakayoshi Gakko descriptive materials ("Activities") offered during the Nakayoshi Gakko Summer 2009 session ("Summer Session"). "Photographs" shall mean a picture or likeness obtained by photographic reproduction, still or moving, using either traditional film media or digital recording or storage media, and further including any video tape or live television transmission. Photographs may be taken of me or my Child's person either alone or with other persons in any setting.

I provide authorization and consent to Nakayoshi Gakko its Board, officers, agents, volunteers, employees, successors and assigns (hereinafter "Recipient") to reproduce, perform, publish, create derivatives, and distribute (by whatever means including but not limited to, using newspapers or discrete media such as CD and DVDs, through the internet, through any other electronic medium presently in existence or invented in the future), of me and/or my Child's voice, Photograph or likeness (hereinafter collectively the "Property"), for any purposes, including but not limited to promoting, advertising, describing the mission, class offerings, demonstrations, or other programs and activities of Nakayoshi Gakko.

I do hereby release and forever discharge Recipient from any and all claims, demands, actions, causes of actions, suits, costs, expenses, liabilities, and damages arising from Recipient's reproduction, performance, publication, creation of derivatives, and distribution of the Property.

I further hereby agree not to bring or consent to others bringing claim or action against Recipient on the grounds that anything contained in the Property, or in the advertising and publicity used in connection herewith, is defamatory, reflects adversely on me, violates any other right whatsoever, including, without limitation, rights of privacy and publicity.

The Recipient is not obligated to use the Property in any manner, and shall have the right to assign its rights hereunder, without further consent, in whole or in part, to any person, firm or corporation.

Child 1	_____	_____	_____
	Print Last	First	Middle
Child 2	_____	_____	_____
	Print Last	First	Middle
Child 3	_____	_____	_____
	Print Last	First	Middle

Signature of Parent/Guardian: \_\_\_\_\_ Date \_\_\_\_\_

Print Name of Parent/Guardian: \_\_\_\_\_

## Parental Consent, Release and Waiver

As parent/guardian of the below named minor child or children (hereinafter "Child"), I understand that my Child may participate in, attend or observe, or be transported to demonstrations, field trips, games, contests, and classes and other activities set forth in the Nakayoshi Gakko descriptive materials ("Activities") offered during the Nakayoshi Gakko Summer 2009 session ("Summer Session"). In consideration of the benefits to be derived and after carefully considering the risk involved, and further acknowledging that attendance in the Summer Session is voluntary, and having full confidence that precautions will be taken to ensure the safety and well-being of the Child, I give permission for him or her to participate and/or engage in the Activities.

I HEREBY RELEASE AND WAIVE THE MOUNTAIN VIEW BUDDHIST TEMPLE AND NAKAYOSHI GAKKO AND THEIR ASSOCIATED BOARDS, OFFICERS, VOLUNTEERS, AGENTS AND EMPLOYEES (COLLECTIVELY "RELEASED PARTIES") FROM ANY AND ALL CLAIMS OR LIABILITY FOR ANY DAMAGES ARISING FROM PARTICIPATION IN ACTIVITIES, OR FOR ENTRY TO AND USE OF ANY FACILITIES AND EQUIPMENT AS PART OF THE SUMMER SESSION EVEN THOUGH THAT LIABILITY MAY ARISE OUT OF NEGLIGENCE, OR CARELESSNESS ON THE PART OF THE RELEASED PARTIES.

This waiver and assumption of risk shall be binding on me and the Child, and our respective heirs, personal representatives, relatives, spouses and assigns, and shall extend to the benefit of Released Parties. This waiver and release is intended to be as broad and inclusive as is permitted by the laws of the State of California and that if any portion of this Agreement is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

To the best of my knowledge, the below-named Child does not have any physical limitations, medical ailments, physical or mental disabilities that would limit or prevent him or her from participating in the above mentioned activity, and, if required, he or she will obtain a medical examination and clearance. In case of emergency, I understand that every effort will be made to contact me. In the event I cannot be reached, I hereby give my permission to the physician selected by the adult leader in charge of the Activities to secure proper treatment, including hospitalizations, anesthesia, surgery, or injections of medications for my child.

I have fully read this waiver and release and fully understand its content and significance. Furthermore, the significance of this waiver and release of liability has been EXPLAINED TO THE MINOR CHILD.

Minor Child 1	_____	_____	_____
	Print Last	First	Middle
Minor Child 2	_____	_____	_____
	Print Last	First	Middle
Minor Child 3	_____	_____	_____
	Print Last	First	Middle

Signature of Parent/Guardian: \_\_\_\_\_ Date \_\_\_\_\_

Print Name of Parent/Guardian: \_\_\_\_\_

Summer 2009



*We appreciate your kind support!*

To ensure the future of Nakayoshi Gakko, we need parents who are interested and able to support the program year-round. Shortly after the summer session finishes, Board and Committee Members help to plan and to prepare the program for the following year. Please let us know if you would like to be a part of our energetic and committed team.

- Please contact me about additional volunteer opportunities during the session.
- I would like more information on becoming a Nakayoshi Gakko Board Member.

Nakayoshi Gakko is a 501 c (3) organization and its funding comes from tuition, grants, fund-raisers and donations.

- Yes! I would like to make a general contribution.
- My company has a matching program, please find paperwork attached.

Enclosed is my *tax-deductible* donation to Nakayoshi Gakko of:

- \$25     \$50     \$100     Other \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Phone Number \_\_\_\_\_